



FARM WORKER

LOKOEA FARMS

BACKGROUND

Lokoea Farms is an eight-acre family-run farm located in Hale'iwa. We grow orchard fruit crops, primarily citrus such as Meyer Lemons and Hawaiian Oranges, but also a variety of tropical fruits such as mango, and avocado. We also raise a small flock of chickens for eggs, and create value-added products, such as preserves and dried fruit. We primarily market our products directly to restaurants, grocery stores, and families through Farm Link Hawai'i. We also host farm tours once a week.

JOB DESCRIPTION

Lokoea Farms is looking to hire a motivated, hard-working, and detail-oriented person to assist on the farm in Hale'iwa. Everyone on the farm is responsible for a variety of jobs, including field work, order fulfillment, poultry care, deliveries, repairs and maintenance, and more.

Hours and schedule

- Schedule: 3-4 days per week (Sundays, Thursdays, Fridays at minimum)
- Hours: flexible, preferably 4 hours/day, preferably 9am-1pm
- Term: 6 month commitment required with option to continue employment upon completion

Responsibilities

- Harvest, wash, pack produce to complete farm orders, and update farm inventory
- Preparing new orchard ground, transplanting trees, pruning, weed management, managing irrigation, and other field work
- Weed-whacking, mowing, clearing brush, and other farm upkeep
- Spreading fertilizers, compost, and mulch around trees
- Maintenance and repairs on farm equipment and irrigation
- Poultry care, collecting and washing eggs
- Assisting with farm tour prep and cleanup
- Utilizing and updating paperwork and apps to record tasks completed and hours worked

Required qualifications

- Good communication skills
- Punctual and reliable
- Ability to work outside in all weather conditions (tsunamis excluded)
- Strong work ethic, motivated, and positive attitude
- Flexibility and desire to learn new methods and farm systems
- Attention to detail and ability to recognize/ do work at high level of quality
- Conscientious and able to work with all kinds of people, as well as work alone
- Strong back and knees, able to lift 50 lbs
- Does not use tobacco or drugs
- Excited to improve the local food system in Hawai'i

Preferred qualifications

- Previous farming experience
- Ability to safely operate heavy machinery, such as a forklift, field mower, and tractor
- Previous experience maintaining and repairing small engines and machinery
- Previous experience maintaining and repairing irrigation systems
- Previous experience working construction or similar skills

Compensation and benefits

Starting pay is \$11/hour, which will increase to \$15/hour with exemplary performance. Housing on the farm and increased hours are a future possibility for the committed and high performing applicant. Promotion to farm manager and a percentage of produce sales as monthly bonuses is a future possibility.

HOW TO APPLY

To apply, fill out the Application for Employment at <https://forms.gle/EmTHCuJh5j1C5UwR6> and/or email resume and cover letter to info@lokoeafarms.com. Must be willing to submit to background/drug checks and provide employment recommendations, as needed.

For questions or clarifications email info@lokoeafarms.com or call Noe at (808) 228-8865.

APPLICATION FOR EMPLOYMENT

FARM ASSISTANT

LOKOEAFARMS PO BOX 474 HALEIWA, HI 96712 INFO@LOKOEAFARMS.COM
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Please send this application fully completed to the email or mailing address on the left. Incomplete applications will not be accepted.

Today's Date: _____

Full Name: _____

Address: _____

Phone Number(s): _____

Email: _____

Date of birth: _____

1. Where did you hear about possible employment opportunities at Lokoea Farms?
2. Why do you want to work at Lokoea Farms?
3. When could you start and how long are you looking for employment?
4. How many hours per week do you want to work? Are there any days of the week you don't want to work?
5. Do you have any vacations planned in the next six months?
6. What do you consider to be your biggest achievement so far?
7. What education have you completed?
8. Do you have experience doing repetitive tasks for long periods of time?
10. Can you tolerate working outside in extreme weather conditions (e.g. rain, high winds, heat, humidity)?

11. Briefly describe any customer service experience you have. Do you enjoy customer service?

12. What do you think will be the most challenging aspect of working at Lokoea Farms?

13. Do you have any health conditions, recurring injuries, recent accidents, etc. that would prevent you from doing strenuous physical labor? _____ Please list all of them below:

- Can you repeatedly lift 50 lbs?
- Can you repeatedly bend over and stand up, without getting dizzy or straining yourself?
- Can you kneel for long periods of time?
- Can you stand in one place for long periods of time?

14. Do you have reliable transportation and a current driver's license?

15. Number these tasks 1 through 8 in order of your preference, 1 being your most favorite, and 8 your least favorite.

- _____ Field work
- _____ Farmer's markets
- _____ Deliveries
- _____ Irrigation
- _____ Greenhouse work
- _____ Washing/packing
- _____ Mowing/tractor driving
- _____ Poultry care
- _____ Other (please specify: _____)

16. Please provide the following information for your three most recent employers:

i. Business name:

Supervisor's name

Phone number:

Physical location (city, state):

Dates of employment:

Job title:

Why you left:

ii. Business name:
Supervisor's name
Phone number:
Physical location (city, state):
Dates of employment:
Job title:
Why you left:

iii. Business name:
Supervisor's name
Phone number:
Physical location (city, state):
Dates of employment:
Job title:
Why you left:

17. Please include additional information (skills, aptitudes, interests, hobbies, etc.) that would be useful to know as we consider your potential employment.

I attest that the information I have provided above is complete and true to the best of my knowledge.

Applicant's Signature

Date