

# Sample Mentorship/Internship Agreement Form

## Mentor Contact Information

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

## Mentee/Intern Contact Information

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

## Emergency Contact Information:

Name: \_\_\_\_\_

Relationship \_\_\_\_\_

Phone: \_\_\_\_\_

## Details of Internship

Beginning Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Schedule of on-farm learning activities: \_\_\_\_\_

Schedule of check-in and evaluation meetings: \_\_\_\_\_

Arrangements for room and board (if applicable) \_\_\_\_\_

Educational Stipend to intern or Stipend to Mentor (if applicable) \_\_\_\_\_

Mentee/Intern Learning Objectives (attach additional pages if necessary)

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Mentor Objectives and Responsibilities (attach additional pages if necessary)

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Conflicts: If conditions should arise \_\_\_\_\_ is assigned as a mediator to help resolve conflicts or, if necessary, to help end the internship. Mediator signature: \_\_\_\_\_

As a mentee/intern I have the status of a learner, not an employee, and I am not necessarily entitled to a job at the conclusion of my internship, nor am I entitled to wages for the time spent in this training program.

Signature of Mentee/Intern \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Mentor \_\_\_\_\_ Date: \_\_\_\_\_